

Tuition/Fees Schedule

OFFICE ADMINISTRATION

- \$13,542.00

Office Administration	
Course Books	Lab Software
Mastering Payroll	Gmetrix- Certiport MOS Access
Mastering Adjusting Entries	
Correction of Accounting Errors	
Mastering Depreciation	
Mastering Inventory	
QuickBooks Study Guide	

Books/Testing Fees/Uniforms/Supplies List Program 1339-08

BOOK LIST:

Mastering Payroll	\$ 59.00
Mastering Adjusting Entries	59.00
Mastering Depreciation	59.00
Mastering Corrections of Accounting Errors	59.00
Mastering Inventory	59.00
Gmetrix – Certiport MOS Access	86.25
QuickBooks Gmetrix Practice Test/Book	<u>95.00</u>
TOTAL BOOKS:	<u>\$ 476.25</u>

TESTING FEES:

MICROSOFT WORD 2016 EXAM VOUCHER with RETAKE	\$ 115.00
MICROSOFT EXCEL 2016 EXAM VOUCHER with RETAKE	\$ 115.00
QUICKBOOKS CERTIFIED USER EXAM VOUCHER + RETAKE	\$ 145.00
AIPB CERTIFIED BOOKKEEPER EXAM	\$ 200.00
TOTAL TESTING FEES	<u>\$ 575.00</u>

UNIFORMS/SUPPLIES/FEES:

Four (4) Uniform Set – Vendor Purchase	\$ 279.80
● Scrub Pant ● Scrub Jacket ● Scrub Top ● HTIM Emblem	
One (1) Lab Specimen Analyst	\$ 50.00

One (1) Federal State Background Check	\$ 75.00
MAINTENANCE TECHNOLOGY FEE:	<u>\$ 100.00</u>
TOTAL UNIFORMS/SUPPLIES/FEES:	<u>\$ 504.80</u>
GRAND TOTAL	<u>\$ 1,556.05</u>

TOTAL COST OF PROGRAM: \$ 15,098.05

